

Would you like to work in sustainability?



Are you good at telling a story?

Do you love detail?

Then we want to hear from you!

We are looking for a Communications and Workshops Co-ordinator, 40%

GreenUp is a Swiss-wide non-profit organisation dedicated to helping people to live better with less. We manage meaningful projects like GoSimple. We run fun, hands-on workshops and events, also with partners such as WWF to help people understand and reduce their impact on the planet in their daily lives. We are looking for someone to run our Swiss communications, and manage our workshop teams to deliver the best possible experience for participants. You'll need to be a confident presenter, experienced with all social media channels and genuinely committed to sustainable living.

Skills, experience and attributes

Essential

- Fluent in Swiss German, B2+ level English written & spoken.
- Experience of social media as a marketing tool
- Personal commitment to a sustainable, less-is-more lifestyle
- Flexible approach to attend occasional evening and weekend events
- Hands-on, team-minded approach

Desirable

- Project management experience
- Sales/group presentation experience
- Comms/PR experience
- Other Swiss languages
- Proficiency with Canva or similar

This is a paid position at 40%, hours flexible to suit. Start date: as soon as possible.

Interested? Please email communications@green-up.ch with a CV and brief cover letter.

www.green-up.ch

